

Tracking My DDRA Application Progress: 2025 Grant

NIA Published: October 30 | **MSU Deadline: January 2** | Federal Deadline: January 15

Action Item	MSU Deadline (if given)	Date Done	My Notes (e.g., name of reference writer, follow-up needed, questions for Joy)
Attend or watch recording of pre-NIA info session	11/08/24		
Confirm intent to apply by emailing Joy	11/15/24		
Watch recording of post-NIA application and timeline overview session	11/15/24		
Watch recording of post-NIA budget session	11/22/24		
Download NIA and Application Instructions	ASAP		
Create G6 account	ASAP		
Look over G6 Form #022 questions, begin entering demographic, travel history, etc.	ASAP		
Schedule physical for medical certification in Form #022	ASAP		
Human subjects draft sent to Joy	11/22/24		
Human subjects feedback received from Joy			
Human subjects final sent to Joy (to include in MSU G6 submission)	01/02/25		
Download budget template to use for draft			
Budget draft sent to Joy	12/05/24		
Budget feedback received from Joy & ISP Fiscal Officer			
Budget final sent to Joy (for her records)	01/02/25		
Budget final uploaded to G6	01/02/25		
CV draft sent to Joy	12/05/24		
CV feedback received from Joy			
CV final sent to Joy (for her records)	01/02/25		
CV final uploaded to G6	01/02/25		
Narrative draft sent to dissertation advisor			
Narrative draft sent to Joy	12/12/24		
Narrative feedback received from Joy			
Narrative final sent to Joy (for her records)	01/02/25		

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Narrative final uploaded to G6	01/02/25		
Bibliography draft sent to dissertation advisor			
Bibliography draft sent to Joy	12/19/24		
Bibliography feedback received from Joy			
Bibliography final sent to Joy (for her records)	01/02/25		
Bibliography final uploaded to G6	01/02/25		
Request transcript(s)			
Transcript(s) personally identifying information redacted			
Transcript(s) uploaded to G6	01/02/25		
Letter(s) of affiliation requested			
Letter of affiliation #1 uploaded to G6	01/02/25		
Letter of affiliation #2 uploaded to G6 (if applicable)	01/02/25		
Language evaluation(s) requested			
Language reference #1 uploaded to G6 by evaluator	01/02/25		
Language reference #2 uploaded to G6 by evaluator (if applicable)	01/02/25		
Reference letter #1 requested			
Reference letter #1 uploaded to G6 by referee	01/02/25		
Reference letter #2 requested			
Reference letter #2 uploaded to G6 by referee	01/02/25		
Reference letter #3 requested			
Reference letter #3 uploaded to G6 by referee	01/02/25		
Complete individual application submitted in G6	01/02/25		
Confirmation received from Joy that full MSU application has been submitted	01/15/25		Joy will email all applicants to confirm submission of the complete MSU grant.