# SPECIFIC ACTIVITIES AGREEMENT/addendum/appendix to the memorandum of undeRstanding between

# MICHIGAN STATE UNIVERSITY [Name of College and Unit] East Lansing, Michigan, U.S.A.

# AND

# [NAME OF PARTNER INTERNATIONAL INSTITUTION] [Name of college and unit] [City and Country]

The *[unit name]* at Michigan State University and the *[unit name]* at *[international institution]* establish this General Agreement to foster international cooperation in education and research. This Agreement sets forth the terms and conditions pursuant to which [insert language].

## INTRODUCTION AND PROGRAM DESCRIPTION

## ARTICLE I: THE PURPOSE OF THIS AGREEMENT IS: [*select one*]

* Exchange of materials in education and research, publications, and academic information;
* Exchange of faculty and research scholars;
* Joint research and meetings for education and research;
* Technical assistance;
* Student exchanges [student exchanges require additional forms]
* Creation and marketing of electronic instruction media, including credit and non-credit courses; these could be made available through a variety of means including material for third party licensing, direct enrollment, or for sale. The parties may use their own marketing channels or consider options involving use of third party marketing channels, as well as consortia in which one or both of the parties is a member.

## ARTICLE II: RESPONSIBILITIES OF [INTERNATIONAL PARTNER]

## ARTICLE III: RESPONSIBILITIES OF MSU

## ARICLE IV: FINANCIAL RESPONSIBILITIES

## ARTICLE V: DISCONTINUANCE OF THE PROGRAM/PROJECT

## ARTICLE VI: MISCELLANEOUS

## CONTACT INFORMATION

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| **Michigan State University** | | **[*International Institution*]** | |
| Name: | [*info*] | Name: | [*info*] |
| Title: | [*info*] | Title: | [*info*] |
| Department: | [*info*] | Department: | [*info*] |
| Address: | [*info*] | Address: | [*info*] |
| Phone: | [*info*] | Phone: | [*info*] |
| Fax: | [*info*] | Fax: | [*info*] |
| E-mail: | [*info*] | E-mail: | [*info*] |

## Signatories for this agreement

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Michigan State University** | | |  | **[*International Institution*]** | |
|  | |  |  |  |  |
| [*Name*] | Date | |  | [*Name*] | Date |
| Provost |  | |  | [*Title*] |  |
|  |  | |  | [*College, school, unit*] | |
|  |  | |  |  |  |
|  |  | |  |  |  |
| [*Name*] | Date | |  | [*Name*] | Date |
| Dean |  | |  | [*Title*] |  |
| [*College*] |  | |  | [*College, school, unit*] | |
|  |  | |  |  |  |
|  |  | |  |  |  |
| [*Name*] | Date | |  | [*Name*] | Date |
| Dean |  | |  | [*Title*] |  |
| International Studies and Programs | | |  | [*College, school, unit*] | |
|  |  | |  |  |  |